To,

 The Sponsor of Mukti Office,

 Kolkata-700019

 Sir/Madam

 I respectfully beg to state that I am Md Jahangir Molla, student of govt. College engg. & textile technology ,Berhampore. I am now 4th year B.Tech student in the stream of Textile Technology. First of all I would like to express my gratitude to you. Because, I belong to a middle class family, and my father is a little businessman. So it is impossible to my father to bear my all expenses to carry on my study. In this situation you extended your helping hands and your gracious aid. I can’t forget this. Now I have scored average 80% marks up to 7th semesters and placed six positions. I also want to include that after completing my B.Tech course, I would like to complete M.Tech appearing Gate exam 2014.

 So, I will be highly obliged if you kindly provide me stipend in the upcoming 8th semester and also during the higher studies as you helped me before.

 Thanking you & remain...

 Yours ever,

 MD JAHANGIR MOLLA

Place:24 PGS(S),W.B

Date: 07-03-2014