

To  
The Sir,

Subject:- Prayers for continuation of scholarship  
grant inform of the undersigned  
Ms. Mallika Das, D.El.Ed (1st year)

Honorable Sir,

With an earnest feeling of gratitude,  
I have to inform you that, I am Mallika Das  
a student of D.El.Ed (1st year), beg your pardon  
for reconsidering my application for s.g. in  
continuation to previous year as my father  
Subhas Das, an employed person, is unable  
to meet the expenditure of my studies.

Therefore I am sending you my  
present address so that you may co-operate  
with my poor family and me:-

Vill + P.O - Baragoda  
P.S - Nandakumar  
Pin - 721651  
Dist - Purba Medinipur  
State - West Bengal

yours faithfully  
Mallika

Thanking you